John O'Neil

Board Meeting Minutes from the meeting of June 19, 1990 at 7:30 p.m. at Argyle Terrace Oxford House.

Present: John Peacock, John O'Neil, Roni, Ed Walker, Ed Gibbs, Bryan Lennon, Andrea Griffin, Mark Hamlin, Shirley Brown and Dawn of Park Road II, Arthur Wright, Mike White and Karrick.

Not Present: Sean Riley

There was a moment of silence for Jack Strong who passed away this morning, May God rest his soul.

Minutes from last meeting were read and accepted.

HOUSING

Ed Walker reported that we are still having trouble in the Baltimore and he is not sure if we should give them $600. Ed Gibbs said that Paul had placed new guys in the house and they were not paying rent. One house was full and the other wasn't. One house would always pay the other house's rent until eventually both houses were in the hole.

R Street house is full. So many people showed up for the interviews that 2nd men's house in Detroit Park.

Upper Marlboro will not be listed as an Oxford House until they have been running smoothly for 90 days and then they may ask for a temporary charter.

Andrea added that a group of persons from a Church in SE are looking to open a house in S.E. and came by Argyle House to take a tour and see how Oxford works.

FINANCE COMMITTEE

Mike reported that he has a list of 8 professional companies for the upcoming audit and that 4 of these companies are preparing perspectives. Fees have not been discussed due to Mike giving only general information. Mike has had no contact with Charles Vanderburg. Ed Walker inquired if the Board will be drawing up a perspective for what we want? Will committee be organized? John Peacock suggested that if you get a big 8 firm to do an audit it will cost $20,000. You can have a firm do an analysis verses an audit. Ed Walker stated that if an audit is being done at the end of the month due to fiscal year ending June 30, we should contact Laventhol and Howitz and get a financial disclosure. Bryan stated that we can request from the accounting firm a copy of the audit. Ed Walker wants Mike White to sit in on the audit. Andrea stated that she didn't think Mike could sit in on the audit and take time off from work. Bryan suggested that the Board could reimburse Mike for the day off. Andrea and Mike both agreed that this could be a very hairy situation.

John Peacock stated that he would be happy to be a part of the Financial Committee. Mike stated that his greatest concern was possible misappropriation of grant money. Andrea stated that this concern wasn't necessary because eventually the money is used for what it is appropriated for; this is just how non=profit organizations work. Ed Walker concurred however says that the Board should know what grants were received? From whom? How much? Andrea made a motion that we get a copy of the last audit and a copy of the upcoming audit from the auditing firm; and in addition request from Charles Vanderburg exactly what we want and if necessary enforce the requests with court litigation or termination. Arthur seconded. After discussion on motion the following amendment was made:

> to get Jim Dehand to come to the next Board meeting and give professional advice.

All members yes. Motion passes.

Park Road II came before the board regarding Charles Vanderburg's accusations that they had defaulted on their loan. Park Road has cancelled checks totalling $1470. Charles sent a copy of the original agreement which was signed by Shirley Brown and John O'Neil for $2400. Shirley stated that in 1988 the house was not full. Original agreement was 24something however the only money sent amounted to $1470 and Shirley did not personally receive money. Their rent at the time was $1280.

Ed Walker made a motion that a letter be drafted and sent to Charles Vanderburg that Park Road II has paid their loan of $1470 in full and that is all they are paying and that the issue is closed. Motion was seconded.
All members yes. Motion passes.

John O'Neil stated the Board should also inquire about Development Plans? how all the Houses are doing? Elect officers, define titles? Demand accountability in all areas.

CHAPTER COMMITTEE

Arthur reported that the guidelines had been given to Ed since everything Molly types, Paul wants to approve. Arthur has gotten 4 bodies for the Finance Committee. There is a hairy situation in New Jersey due to zoning and community problems and all New Jersey houses are in danger of being closed; however all houses will remain operational pending the court decision. The house in Bowie is a Cape Cod style house and very beautiful.

OLD BUSINESS

Andrea wants to set up a management team with John O'Neil and she wants to be a part of it. Andrea thinks that concrete goals need to be written down and drawn up and it will help with Board Meetings and save time. Diana needs to submit to Roni everything from her tenure as secretary. We need management.

John Peacock is willing to serve in any capacity however he feels that the Board should look for a new Executive Director. Ed Walker made the motion that there be a Management Team Committee chaired by Andrea. Motion was seconded.
All members yes. Motion passes.

NEW BUSINESS

Ed Walker made the motion that Argyle House be reimbursed for their expenditures for hosting two consecutive Board Meetings. Motion was seconded.
Ed W. - yes, Arthur - yes, Bryan - no, Andrea - abstain, Mike - yes, Ed G - yes. Motion passes.

JOHN O'NEIL

John O'Neil stated that the Board is looking for accountability and quality control. Freed Whitman says and John agrees that what Oxford needs is a place in Washington where people around the country can come and be indoctrinated, then these people can go back to their home states and open houses. John would like a motion to pursue this along with Freed and have it funded by OIT, which is a division of ADAMA.

The general feeling of the Board was that now was not the time for John's idea, even though it is worthwhile and somewhere down the road, would possibly be something the Board would be interested in pursuing.

Bryan discussed his trip to Albany, NY. A proposal was presented to the State of New York and the State's primary concern is New York City where they want 4 houses. The proposal entailed the following:

	$100,000 state loan
	$ 20,000 paper work
	$240,000 4 people's salary
Total:	$360,000

Bryan stated are now 2 Board vacancies that need to be filled. The Chapters need to submit nominations and fill these vacancies ASAP. Arthur liked what Bryan had to say however he felt that nominations should only come from Chapters II and III since the Board is predominately Chapter I. Bryan stipulated that since we are democratically ran Chapter I is still entitled to submit nominations for these vacancies and that in time things will even out.

Andrea told us about a deal in Ocean City for members of Oxford House.

Arthur stated that Virginia will soon be a separate Chapter and Region.

The next meeting will be Tuesday, June 26, 1990 at P Street II Oxford House at 7:30 p.m.